

# Communicating in the Workplace

## *Administrative Accounting and Bookkeeping Program*

### Handout: British | Canadian | US English

British	Canadian	US
Honour, Rigour, Neighbour...	Honour, Rigour, Neighbour...	Honor, Rigor, Neighbor...
Metre, Litre, Theatre...	Metre, Litre, Theatre...	Meter, Liter, Theater...
Defence, offence...	Defence, offence...	Defense, offense...
Modelling, quarrelling, travelling, ...	Modelling, quarrelling, travelling...	Modeling, traveling...
Labelled, quarrelled, travelled	Labelled, quarrelled, travelled	Labeled, quarreled, traveled
Enrol, Enrolled, Enrolling	Enrol, Enrolled, Enrolling	Enroll, Enroled, Enrolling
Manoeuvre	Manoeuvre	Maneuver
Practise (verb)	Practise (verb)	Practice (verb)
Practice (noun)	Practice (noun)	Practice (noun)
Cheque (bank cheque)	Cheque (bank cheque)	Check
Check (mark)	Check (mark)	Check (mark)
Program (computer)	Program (computer)	Program (computer)
Programme (of study)	Program / Programme	Program (of study)
Realise, fantasise...	Realize, fantasize...	Realize, fantasize...
Kerb	Curb	Curb
Gaol	Jail	Jail

Preferred Canadian spellings are in the middle column; acceptable spellings are shaded.